

Present	Cllr A Dewing Cllr N Attwell Cllr P Gidney	Cllr S Renwick (Chair) Cllr S Jarratt	Cllr A Beales Cllr C Reeve (8.00pm)
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Also, present: The Clerk

**849 To receive and consider apologies for absence;**  
**It was resolved to accept apologies from Cllr Currey, Cllr Grant and Cllr Savage**

**850 Six Month Rule**

The Clerk had sent round a reminder that had been received with the agenda papers. This basically states that the six months of non-attendance still applies even whilst using virtual platforms.

**851 To receive Declarations of Interest**

None received.

**It was resolved to open the meeting.**

**852 Adjournment of Meeting to allow for public questions.**

No public present.

**It was resolved to return to closed session.**

**853 To Receive Councillor Reports**

County Councillor – Cllr Middleton

The Clerk advised that she had received anything from Cllr Middleton. Cllr Gidney advised that Cllr Middleton had phoned him and advised that he would be present this evening.

Borough Councillors –

Cllr Manning had given his apologies and the only item that he wanted to bring to the Council's attention was the information regarding Warmer Homes that the Borough Council are currently promoting. All the information is on the Borough Council website.

**854. Minutes of Parish Council Meeting held on 7 October 2020**

**It was resolved to approve the minutes and for the Chair to sign as a true record when situation allows**

6.2 Update on Gayton Thorpe Village Sign.

The Clerk advised that she had tried ringing the gentleman as he had not contacted her from the letter sent. The Clerk asked that if the gentleman was happy could the payment be made and added to the list. **It was resolved for the Clerk to continue to try and get an answer and if acceptable then payment can be made.**

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**Broadband Connection-** Bad Weather to receive report from Cllr Dewing. The Clerk advised that she had spoken with an Open Reach Engineer in the village and he had advised it was that the old cabling needed replacing as it fails regularly. The new fibre connection is fine but the only way to repair these connections was like a sticking plaster and when it is wet it come undone. The Clerk had emailed open reach and copied in James Wild MP and both had come back very quickly, and open reach agreed to look into this. The Clerk advised that they have come back and there is nothing they can do as no faults have been logged with providers of broadband in the village. **It was resolved for the Clerk to put a piece on the Facebook page and in the magazine advising Parishioners that they have to report the smallest of faults so that a picture of faults is gained so that hopefully it will be evident that rainfall is getting into places it should not and Open Reach may consider replacing the old cabling.**

**855 Neighbourhood Plan**

Cllr Jarrett advised that the group that they should have received a hard copy of the current policies within the plan and encouraged the Councillors to look at the policies but bearing in mind that they might change with advice etc. Cllr Jarrett advised that currently they are working on the links to all the evidence.

**856 Planning Applications and Determinations:**

Applications:

20/01422/O Outline Application for Proposed residential development for 3 units at Willow Dale, Winch Road Gayton. After a lengthy discussion **It was resolved to recommend refusal on the ground of overdevelopment, density not in keeping with the area and out of character one dwelling would have been sufficient. It was also resolved for the Clerk to ask one of our Borough Councillors to call it in.**

20/01657/F Variation of Conditions 1 and 2 of Planning Permission 20/00968/F (original reference 19/01429/F) to add a five bar gate to the access at Land Between Five Keys And The Cottage W of Oak House Winch Road Gayton **It was resolved to recommend approval.**

Determinations:

20/00968/F Application for variation of condition 2 and removal of condition 3 of planning permission 19/01429/F Construction of a dwelling on land between Five Keys and The Cottage West of Oak House, Winch Road, Gayton. **Granted**

20/01048/F Application for removal or variation of conditions 2,3 and 7 of Planning Permission 19/01621/F: Construction of a dwelling at Plot 3 of Sunset View west of The Pastures, Gayton **Granted.**

20/01155/F Planning Application for Construction of off road parking and front porch extension at 86A Lime Kiln Road Gayton **Granted.**

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### 857 Highways

- 9.1 NCC Ranger Works. Cllr Beales asked about the cutting of hedges around the 30mph signs in East Winch side and Grimston side. Cllr Jarrett had asked about the hedges in Gayton Thorpe. The Clerk advised that she had already logged with NCC Highways.
- 9.2 Parish Partnership Scheme –Trod. The Clerk advised that Cllr Beales was hoping to have a look at this. Cllr Beales advised that without a map/plan or a meeting with NCC Highway Engineer he could not take further. The Clerk was not sure if she had received a plan from NCC Highways but would check. The Clerk had asked for a meeting with the Highway Engineer with Cllr Gidney but even though she had chased no contact had been made. **It was resolved for the Clerk to chase.**
- 9.3 Village Footpaths – Cllr P Gidney. Cllr Gidney advised that he had a newsletter from Keir who were the contractor undertaking the new school and apparently, they are going to produce newsletters and he had the first copy if anyone wished to see. Cllr Renwick advised that she had received in error from Keir believing they required the Clerk so had emailed copying in the Clerk for any future newsletters of which the Clerk would send round/publish when received.
- 9.4 Back Street – Cllr A Beales. Cllr Beales advised that he would like to propose that the council look into taking over the piece of hedge on Back Street. We know that the Borough Council owns the area but getting them to undertake regular maintenance is proving difficult. Councillors were concerned regarding any financial burden this would put on the council. **It was resolved for Cllr Beales to get some costings and see how the Borough Council would feel about gifting it to the Parish Council.**

### 858 Village Matters

- 10.1 Freebridge Corner – NCC. The Clerk advised that NCC had agreed to put down white lines and advise that work needs to be achieved to the corner before the planned Freebridge development is completed.
- 10.2 CIL Monies – Borough Council Grant – Village Wish List. A meeting was not able to be arranged. **It was resolved for a working party meeting to take place on Tuesday 10 November.**
- 10.3 De-Fib – Update Cllr Renwick advised that there were two places being discussed the telephone box in Gayton Thorpe and Winch Road/Garage Area. The Clerk advised that she had received three quotes. A telephone box cabinet and defibrillator come out at £1425.00 and outdoor non telephone box but still locked cabinet £1300.00. This is for a fully automatic which tells you what CPR to achieve etc. Councillors asked if there was a rule of so many per population or in a certain area. The Clerk advised that she felt that it was a case of the more the merrier but would try and find some data. Cllr Attwell asked about the actual use and training is necessary and someone might not want to try and use. The Clerk advised that the ambulance service would direct a person to collect the box and give them the code to the box. The ambulance person would then stay with you until the ambulance/car arrived and took over. Cllr Beales asked if there were any u-tube videos etc. **It was**

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**resolved for the Clerk to find the information out and for Cllr Attwell to put into a report for the next meeting.**

- 10.4 Noticeboard Cllr Renwick advised that the noticeboard in St Nicholas Close is well used but cannot take all of the council paperwork and as such the Clerk is pinning all the papers together and people will have to open to take out and read. Cllr Renwick felt that a noticeboard on the bus shelter in Lynn Road would be an ideal spot. **It was resolved for the Clerk to obtain quotes and put a paper/proposal to Council at the next meeting.**
- 10.5 Pudding Stones- Cllr Renwick. **It was resolved for this item to remain on the next agenda.**

**859. Finance: Finance Papers have been sent out prior to the meeting**

- 11.1 Monthly Accounts for Payment. Please see list at the end of these minutes. **It was resolved to approve the payments being made.**
- 11.2 Money Received. None Received.
- 11.3 Bank Reconciliation October 2020. The Clerk advised that this had been circulated. **It was resolved to accept October's bank reconciliation as being true and accurate.**
- 11.4 Report from Cllr Attwell on first six months of Accounts. Cllr Attwell advised that he had audited the first six months of accounts and found everything to be in order.

**860. Budget Setting**

- 12.1 To look at budget for 21/22. **It was resolved to have a working party meeting on Wednesday 25 November at 7.00pm via zoom.**

**861. Update On Gayton Village Hall**

- 13.1 To receive a verbal report from Cllr A Beales. Cllr Beales explained that it was early in the project and the Trustees are looking at possibilities. Cllr Beales or Cllr Attwell will update the Parish Council as more information becomes available. Cllr Beales advised that the best thing that the Parish Council can do presently is be supportive.

**862 Norfolk ALC – Co-Operative**

- 14.1 To elect a Council Representative to sit and vote at Norfolk ALC meetings. The Clerk advised that the Norfolk Branch of the Association of Local Councils had become a co-operative. This would let them undertake the role of supporting Councils more than their old model. Every Council that subscribes to them has been given one share and they are looking for representatives to attend their meetings and vote on behalf of the Council they represent. Cllr Renwick asked how many meeting a year roughly. The Clerk did not know but assumed four per year in a standard year. Cllr Gidney advised that he would be willing to represent the Council. **It was resolve for Cllr Gidney to be the Council's Representative and for the Clerk to contact and inform Norfolk ALC.**

**863 Correspondence: (see associated papers)**

- 15.1 **Email from Parishioner re tractors travelling on Grimston Road.** Cllr Beales advised that he did not know which farm was responsible but dealt with

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a lot of the local farmers and would have a word and explain to them about the complaint. **It was resolved for Cllr Beales to speak with the local farmers.**

- 15.2 Email from Police Re Events that are happening.** The Clerk advised that the Police were asking if the Parish Council knew of any events taking place e.g. Remembrance Sunday, Fireworks etc that might need a Police presence. The Councillors present were not aware of any events taking place. **It was resolved for the Clerk to advise the Police accordingly.**

**864 Governance:**

- 16.1 Training including Declarations of Interest. **Training.** The Clerk advised that she is due to attend a talk about Climate Change and personal carbon footprint. **Declarations of Interest.** Cllr Renwick advised that there must be some information regarding Interests etc. **It was resolved for the Clerk to source and send round to all Councillors.**

- 16.2 **Annual Risk Assessments. It was resolved for this item to be deferred to the next agenda.**

**865. Items For Next Agenda**

- 17.1 To consider items that need to go on the next agenda. Same Agenda. Cllr Renwick reminded everyone that if they did find they wanted something on the agenda contact the Clerk in good time so that it can be placed on the Agenda.

**866 Date, and Place of next meeting.**

Parish Council Meeting Wednesday 2 December 2020 via zoom 7.30pm.

**EXCLUSION OF THE PRESS AND PUBLIC**

To consider passing the following resolution: "That by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**865. Councillors to consider any action re NCC land Vicarage Lane**

Cllr Beales had produced a good paper that had been circulated to all Councillors. Cllr Renwick advised that she felt that a covering letter was necessary to accompany would be appropriate. Other Councillors present felt that it was a good letter. **It was resolved for Cllr Beales to amend his copy taking on board council comments send to Cllr Renwick for proofreading and then send round to all Councillors by Sunday night.** Cllr Renwick advised that all Councillors needed to give their opinion quickly and get back to Cllr Beales with comments etc. so that he could email to County Officers dealing with this land early next week.

With no further business the meeting closed at 21:30pm.

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# Expenditure transactions - payments approval list

year 01/04/20

Start of

Tn no	Cheque	Gross	Vat	Net Invoice date	Details	Cheque
66	B/T 04.11.20-66	£750.00	£0.00	£750.00 26/10/20	K.J.N. Landscapes - Annual footpaths strimming	£750.00
65	B/T 04.11.20-65	£296.00	£0.00	£296.00 30/10/20	K.J.N. Landscapes -	£296.00
1		£221.00	£0.00	£221.00	Counc Litter Picking	
2		£75.00	£0.00	£75.00	Counc Bus Shelter	
68	B/T 04.11.20-68	£299.40	£49.90	£249.50 02/11/20	PJ & B Jones Ltd - Grasscutting	£299.40
62	B/T 04.11.20-62	£3,780.00	£630.00	£3,150.00 03/11/20	Westcotec - Sams Unit Parish Partnership Scheme	£3,780.00
64	B/T 04.11.20-64	£18.50	£0.00	£18.50 03/11/20	Royal British Legion - Wreath	£18.50
67	DD 28.11.20-67	£395.51	£0.00	£395.51 04/11/20	Sarah Bristow - November Wage	£395.51
63	DD 15.11.20-63	£21.60	£3.60	£18.00 08/11/20	Plusnet - Broadband	£21.60
<b>Total</b>		<b>£5,857.01</b>	<b>£683.50</b>	<b>£5,173.51</b>		

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