

GAYTON & GAYTON THORPE PARISH COUNCIL

Church Farmhouse
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Gayton
King's Lynn
PE32 1PH

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Chair: Mr J Currey

Clerk: Mrs S Bristow

**SUMMONS TO ATTEND A MEETING OF THE
GAYTON & GAYTON THORPE PARISH COUNCIL
MEMBERS OF THE PUBLIC ARE WELCOME
MEETING ID: 87388404843
PASSWORD: 146106**

25 November 2020

Dear Councillor,

Notice is given that the Council Meeting of the Gayton & Gayton Thorpe Parish Council will be held on Wednesday 2 December 2020 via Video Link starting at 7.30pm.

Yours sincerely

Mrs S J Bristow

Parish Clerk.

If any member of the Public present wishes to address an item on the Agenda please advise at agenda Item 3 public questions, this includes Planning Applications and Items for future Agendas or by speaking with the Clerk prior to the start of the meeting. The item may then be considered by the Council earlier on the agenda. The Chair reserves the right to suspend Standing Orders to allow Public Participation if necessary to reach the correct resolution by Council when the Council returns to closed session.

- 1. To Consider apologies for absence.**
- 2. To receive Declarations of Interest.**

Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Councils (Model Code of Conduct) Order 2001 s8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial. In the case of personal interests the member may speak and vote on the matter. In the case of prejudicial interests the member must withdraw from the room while the matter is discussed.
- 3. Adjournment of Meeting to allow for public questions. (15 mins max 3 mins per Speaker.)**

4. To Receive Councillor Reports

- 4.1 County Councillor – Cllr Middleton
- 4.2 Borough Councillors – Cllr Manning & Cllr De-Whalley

5. Minutes of Parish Council Meeting held on 4 November 2020

- 5.1 To approve the minutes
- 5.2 Update on Gayton Thorpe Village Sign
- 5.3 To receive report re Noticeboard

6. Finance: (see reports attached)

To review and consider any action necessary

- 6.1 Monthly Accounts for Payment.
- 6.2 Money Received.
- 6.3 Bank Reconciliation November 2020
- 6.4 External Audit Report

7. Budget Setting

- 7.1 To look at budget for 21/22

8. Neighbourhood Plan

To receive update and consider any action necessary on Neighbourhood Plan.

9. Planning Applications and Determinations:

In order to reduce the number of extra ordinary meetings called, any applications which have been received by the Parish Council since the publication of the agenda and the actual meeting, will be considered at said meeting, unless the Parish Council decide otherwise. All Applications will be listed with a decision on the minutes of the next meeting.

Applications:

20/01848/F Application for Replacement windows and roof renovation at Mill House
Litcham Road Gayton

20/01850/F Listed Building Application for Replacement windows and roof renovation
at Mill House Litcham Road Gayton

Any others

Determinations:

20/01400/F Application for Garage extension, building over and conversion at
Jasmine Back Street Gayton. **Granted**

20/00914/F Application for Siting of two timber buildings within domestic garden for
business purposes at Acrefield House Winch Road Gayton **Granted**

Any others

10 Highways

To receive update and consider any action

- 10.1 NCC Ranger Works
- 10.2 Parish Partnership Scheme –Trood
- 10.3 Village Footpath – Cllr P Gidney
- 10.4 Back Street Hedge Update– Cllr A Beales

11. Village Matters

- 11.1 Freebridge Corner – NCC
- 11.2 CIL Monies – Borough Council Grant – Village Wish List
- 11.3 De-Fib – Update Report from Cllr Attwell
- 11.4 Noticeboard
- 11.5 Pudding Stones- Cllr Renwick

12. Update On Gayton Village Hall

- 12.1 to receive a report from Cllr A Beales

13. Correspondence: (see associated papers)

To review and consider any action necessary

- A) Letter re Licensing Application for Howards Butchers
- B) YMCA Letter
- C) Regional Flood Survey

The following list of correspondence can be viewed by arrangement with the Clerk.

Any correspondence that needs action which arrives after the published agenda will be added if cannot wait until the next meeting.

14. Governance:

To review and consider any action necessary

- 14.1 Training
- 14.2 Annual Risk Assessments

15. Items For Next Agenda

- 15.1 To consider items that need to go on the next agenda.

16 Date, and Place of next meeting.

Parish Council Meeting Wednesday 6 January 2021 via zoom 7.30pm.

NB. Councillors & members of the public, please note that ANY item in consideration of the agenda MUST be with the Clerk 10 clear days prior to the meeting. (Saturdays & Sundays are included for ease of calculation, this timescale may change if Annual Leave is being taken, please check with the Clerk.)

EXCLUSION OF THE PRESS AND PUBLIC

To consider passing the following resolution: "That by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

17 Councillors to consider any action re NCC land Vicarage Lane