

Minutes of the Meeting of Gayton Parish Council held on Wednesday 6 January 2021 at 7.30pm via Zoom Video Conferencing.

Present	Cllr J Currey (Chair)	Cllr A Dewing	Cllr S Renwick
	Cllr P Gidney	Cllr S Jarratt	Cllr C Reeve
	Cllr A Beales	Cllr P Savage	

Also, present: The Clerk, Cllr De Whalley Cllr Manning & Seven Members of The Public

907 To receive and consider apologies for absence:
It was resolved to accept apologies from Cllr Attwell & Cllr Grant

908 To receive Declarations of Interest
None received.

It was resolved to open the meeting.

910 Adjournment of Meeting to allow for public questions.

One Parishioner advised that he was the applicant of a planning application and he was present if the Council had any questions.

Several Parishioners commented on the flooding in Gayton especially Acorn Road and Gayton Thorpe. Cllr Currey advised that he was prepared to bring agenda item 11.6 up the agenda if the council wished.

The Parishioners from Acorn Drive had not been able to use downstairs toilets and sinks for much of the time since Christmas Eve. Also Sewage in gardens etc. Gayton Thorpe village is flooded and also both ends of the main road in and out were under water up to 2ft in parts.

Parishioners reported that they had rang Anglian Water, Environmental Health etc but have not achieved any worthwhile outcomes.

A Parishioner had written a report about the water situation in the village. Please see attached. The Parishioner advised that he would be very pleased to work with the Parish Council to achieve a desired outcome. Cllr Currey thanked the Parishioner for his report.

It was resolved to return to closed session and for the agenda not to be altered.

911 To Receive Councillor Reports

County Councillor – Cllr Middleton

The Clerk advised that she had not received anything from Cllr Middleton. Cllr Currey advised that he would like to write to Cllr Middleton and explain that he felt that Gayton Parish Council would like some support and an update on issues from NCC that affect the village. Cllr Currey advised that the Clerk has written and explained this all before but did not get a response. Cllr Currey advised that this would give him another chance.

It was resolved for the Cllr Currey to write.

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Borough Councillors –

Cllr Manning advised that he had also received a number of complaints re flooding. The situation is not only in Gayton and Gayton Thorpe but in a number of places within the Borough including Roydon which I cover and I am sure that Cllr DeWhalley can advise regarding Pott Row/Grimston.

Cllr Manning advised that the staff at the Borough Council are dealing with many other issues other than their usual positions. This has meant that the Council has now suspended many committee meetings apart from Audit/Planning and Licensing when necessary. The Cabinet will continue and they have agreed to cover extra items at this current time.

Cllr Manning attended the Police and Crime Panel Meeting yesterday with Lorne Green Police Commissioner and Simon Bailey, Chief Constable. This was to discuss the Police budget. This was agreed at 5.68% which amounts to £14.94 per month for a Band D property for the 2021-22 financial year. It seems that SNAP Meeting will be making a return.

Cllr Manning lastly advised that NCC have advised that the Work of the Rangers has been suspended for the time being.

Cllr Currey thanked Cllr Manning for his report.

Cllr De Whalley advised that he had received lots of reports of flooding since Christmas across his entire ward which includes Grimston and Gayton. Cllr DeWhalley advised that Anglian Water etc are blaming the Virus but the lack of maintenance was happening prior to Covid but may have delayed the situation. Cllr DeWhalley advised that he has a letter from 2016 from Planning Report explaining that their maintenance schedule was phased until 2030 so any work required for the infrastructure improvements would be after that so anytime 2030 to 2035 window. Cllr DeWhalley advised that at Grimston's last meeting they were interested in working together to have a greater impact.

Cllr DeWhalley advised that the elections are still planned for May. Cllr DeWhalley advised that the Borough Council are helping out on so many other projects it would be hard to find staff who would be available to run an election. Especially a Covid friendly one.

Cllr DeWhalley advised that he had a Climate Change meeting tomorrow and they needed to work on an Action Plan going forward and believes that all this flooding is a result of Climate Change. The Biodiversity Group is also due to meet soon.

Cllr DeWhalley said that the Covid situation had affected the Borough Council Budget. There had been savings made and the Borough Council had set a budget which results in a £4.50 per annum increase.

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Cllr DeWhalley advised that the Future High Street Fund bid was unsuccessful and the group know need to work out what is to happen going forward especially the Guildhall. The Parkway Bridge Development has been put on hold.

Cllr Currey thanked Cllr DeWhalley for his report.

It was resolved for the meeting to return to closed session.

912. Minutes of Parish Council Meeting held on 6 January 2021

It was resolved to approve the minutes and for the Chair to sign as a true record when situation allows after the following amendments: 5.4 was a trench not a ditch. Cllr Jarrett asked regarding 884 she believed that the action point was for the Clerk. The Clerk thought that it was Cllr Jarrett. **It was now resolved for the Clerk to talk with the developer.**

5.2 YMCA Update – Cllr J Currey

Cllr Currey previously sent round a report. Cllr Currey advised that he did not feel that this was something that could come out of a Council budget especially no the coming year but maybe the Council could look into obtaining a grant to undertake. **It was resolved to defer to the next meeting.**

5.3 Howards Way Planning Application – Cllr S Jarrett.

The Clerk to now undertake and will talk with with the Developer. **It was resolved for the Clerk to talk with the Developer.**

5.4 New School Update - Cllr P Gidney

Cllr Gidney advised that no work was currently being undertaken due to the site being waterlogged. Kier were currently looking at ways to dewater the area so that the foundation could be laid.

5.5 Spring Clean. The Clerk advised that she had contacted the Borough Council but due to a change in the Company undertaking the waste removal she had not received an answer. **It was resolved for the Clerk to continue and find the person responsible and see if it was still possible to borrow the equipment.**

5.6 Wish List. Cllr Currey reminded everyone if they had not got their Wish List comments to Cllr Attwell would they please undertake urgently.

5.7 Village Hall Noticeboard. The Clerk advised that she was asked by a Trustee why the Council were not using the noticeboard at the hall. The Clerk advised that she could not easily open as was too high. The Trustee advised that to make the board viable then it needed lowering. Cllr Dewing volunteered to undertake. **It was resolved for Cllr Dewing to undertake the lowering of the board.**

913 Minutes of Parish Council Meeting held on 12 January 2021

It was resolved to approve the minutes and for the Chair to sign as a true record when situation allows.

Cllr Jarrett advised that she had produced a summary of the budget/precept which Cllr Jarrett was able to show on screen. Cllr Dewing advised that he felt that the capital needed an explanation and reference to the wish list. Cllr Jarrett agreed to amend and recirculate.

914 Finance: (see reports attached)

To review and consider any action necessary

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- 7.1 Monthly Accounts for Payment. (please see attached) **It was resolved for these payments to be made.**
- 7.2 Money Received. The Clerk advised that no money had been received.
- 7.3 Bank Reconciliation January 2021. Cllr Currey advised that some month it might not be feasible to get the Bank Rec to the Council for the previous month depending when the meeting was eg if the 1st. The Clerk advised that she would always attempt to achieve but might be on the day of the meeting as this month.

915 Reports from Working Groups and Areas of Delegated Responsibilities. Neighbourhood Plan

Cllr Jarrett advised that the plan had been reviewed by a Borough Council Representative and they were pleased that it covered the points well and fitted in with the Local Plan and NPF. They had suggested some changes which are currently being undertaken. Cllr Jarrett advised that the group are aiming to get the plan to the Parish Council before the March meeting. Cllr Currey advised that it would take some time to read and then it could go for approval and then out to public consultation for the required six weeks.

Village Footpaths – Cllr P Gidney.

Cllr Gidney advised that there were no issues to report. Cllr Beales advised that he had received several letters/emails regarding muddy footpaths. Cllr Beales advised that not all the paths he had been asked about were actually footpaths but frequently walked route or permissive paths. Cllr Beales advised that Gayton Hall were keen to see people walking and enjoying the village but it was not possible to stop permissive paths from being muddy it is the nature of walking on a farm is wet conditions.

Village Hall – Cllrs Beales/Attwell

Cllr Beales advised that there was nothing to report currently.

Back Street – Cllr A Beales.

Cllr Currey advised that Cllr Beales had asked for this item to be removed from the agenda as he was unable to take any further currently. Cllr Currey advised that personally he did not feel that the Parish Council should take over ownership of tiny pieces of land with hedges etc and felt that the Parish Council's job was to chase whoever is responsible and make sure they undertake their responsibility. Cllr Beales agreed and had thought the same on reflection that is why he did not wish it to continue as an agenda item. **It was resolved for this item to be removed from future agenda.**

916 Planning Applications and Determinations:

Applications:

20/02063/F Application Conversion of Garage to Annex, Bywater House, Winch Road, Gayton.. **It was resolved to recommend approval**

Determinations:

20/01848/F Application for Replacement windows and roof renovation at Mill House Litcham Road Gayton **-Withdrawn**

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917 Highways

- 10.1 NCC Ranger Works. As reported previously the Rangers are currently not undertaking Ranger duties.
- 10.2 New Proposed 20mph Speed Limit in Church Lane View. **It was resolved for the Clerk to write and advised that the Council had no objection.**

918 Village Matters

- 11.1 Village Wish List. Dealt with under minute no 912.
- 11.2 CIL Monies Application Procedure. **It was resolved that the report on the Wish List was needed for this could be achieved.**
- 11.3 De-Fib – Feedback from East Walton. The Clerk advised that East Walton had come back to her regarding helping with the on-going maintenance costs. The Clerk advised that East Walton do not actually raise a precept so had no funds but the Clerk was going to put to the Council. The Clerk advised that she was currently checking instillation etc regarding the electrics and who would pay for the use of. There is still electricity in the box but whose electricity supply it is connect to.
- 11.4 Pudding Stones- Cllr Renwick. The Clerk advised that the area being discussed as a final resting place is registered with Land Registry and did the Council wish the Clerk to pay to find out the information. **It was resolved for the Clerk to obtain the information.**
- 11.5 Raising Awareness of Affordable Housing in Gayton Parish - Cllr S Jarrett. Cllr Jarrett advised that she needed to speak with the Borough Council regarding a Rural Acceptance Site. **It was resolved for Cllr Jarrett and Cllr Beales to speak with Mr Patterson at the Borough Council.**
- 11.6 Flooding – Emails from Parishioners – Council Strategy Going Forward. Cllr Currey advised that it would be good to work with Grimston on getting the situation resolved. Cllr Beales had also produced a report. (Please see attached). There is a need for a multi-agency meeting. Anglian Water have a statutory duty to provide surface water /sewage removal. It was felt that sewage works were needed to broken pipes that were promised to have been fixed. **It was resolved for the Clerk to obtain the position regarding a meeting with Grimston Parish Council and their multi-agency meeting and our attendance.** Cllr Currey felt that a letter should be put through the doors of affected people giving them the people to advise of the situation. If all parties rang and lodged a complaint it would strengthen the situation because of the amount of people affected. **It was resolved for the Clerk to get a list of the main agencies involved and their contact details to Cllr Currey for distribution and it was felt that the Chairs of each Council should be discussing. The Clerk to obtain Grimston’s Chair’s details and advise Cllr Currey. The Clerk also to send both reports to Grimston Parish Council and try and arrange meeting later this month.**
- 11.7 Slow Ways Deferred to next meeting.
- 11.8 Lowering the noticeboard at the Jubilee Hall. Please see minutes 912.

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919. Playgrounds

- 12.1 Council to vote on appointment of Working Group to look at Maintenance requirements for Village Playing Fields. **It was resolved for the people who wish to attend the Play Inspection Course undertake what is necessary regarding the playground and will make up the working group to advise the council after attending the course and having a meeting.**
- 12.2 Play Inspection Course. The Clerk had obtained permission to advertise for an evening course if six people wanted to attend. **It was resolved for Cllr Currey, Cllr Reeve, Cllr Savage Cllr Dewing and Cllr Renwick to undertake. The Clerk also to open up to nearby Parishes to see if they required training.**

920 Correspondence:

- 13.1 Borough Council Local Plan. **It was resolved for this item to remain on the agenda until the plan is released.**
- 13.2 Borough Council Local Cycling & Walking Infrastructure Plan Update. **It was resolved that this was a draft version and deferred until the March meeting.**
- 13.3 Wellness Lake Development. Cllr Dewing advised that he felt this went over the Parish Council's head when Cllr DeWhalley advised the Council at the last meeting. Cllr Dewing was concerned about the amount of traffic using Winch Road and felt that there were better alternative. This is currently not a live application but is due to be lodged soon. **It was resolved for Cllr Beales to write a letter of objection and to send round to everyone for approval.**

921 Governance:

- 14.1 **Training:** Cllr Jarrett asked regarding the Clerk and the Conference. The Clerk advised that the Council had agreed to pay a third of the cost at £25.00+ vat. Cllr Jarrett asked if the Clerk was able to undertake the session on diversity as she felt that the Council should take into account especially when co-opting new Councillors.
- 14.2 **Annual Risk Assessments. It was resolved for the Clerk to place an order with Plan B to undertake risk assessments on the bench's, bus shelters & dog bins the council owns in the village.**
- 14.3 Council/Councillor I.T. Requirements. After discussion **It was resolved for a working party be formed with Cllr Jarrett, Cllr Currey, Cllr Beales, Cllr DeWhalley and the Clerk as members and for the Clerk to organise a meeting.**

922. Items For Next Agenda

- 15.1 Same agenda plus Litter Pick, Climate Change, Flooding update. Cllr Renwick advised that she had forgot to undertake the washup tonight and could she be reminded in future to undertake.

923 Date, and Place of next meeting.

Parish Council Meeting Wednesday 3 March 2021 via zoom 7.30pm.

With no further business the meeting closed at 22.24pm.

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Expenditure transactions - payments approval list
01/04/20

Start of year

Tn no	Cheque	Gross	Vat	Net	Invoice	Details	date	Cheque	
85	D/P	£36.00		£6.00	£30.00	03/11/20	Ashton Shaw - Wages for upto 05.10.20		£36.00
	12.01.21-85								
86	B/T	£395.51		£0.00	£395.51	25/01/21	Sarah Bristow - February Wage		£395.51
	28.02.21-86								
90	D/P	£296.00		£0.00	£296.00	31/01/21	K.J.N. Landscapes -		£296.00
	04.02.21								
1		£221.00		£0.00	£221.00		Counc Litter Picking		
2		£75.00		£0.00	£75.00		Counc Bus Shelter		
87	B/T	£58.22		£0.00	£58.22	01/02/21	SLCC - membership 2021-22		£58.22
	04.02.21-87								
88	D/P	£30.00		£5.00	£25.00	01/02/21	SLCC - Conference		£30.00
	04.02.21-88								
89	DD	£21.60		£3.60	£18.00	08/02/21	Plusnet - Broadband		£21.60
	08.02.21-89								
Total		£837.33		£14.60	£822.73				

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Action List

Cllr Dewing

- Lower the noticeboard at the Village Hall.

Cllr Jarrett

- Talk with Mr Pattinson, Borough Council re Rural Exception Site

Cllr Beales

- Talk with Mr Pattinson, Borough Council re Rural Exception Site
- Write letter of objection re Wellness Lake and send round for comment.

Clerk

- Talk with developer re Howards Way
- Chase Spring Clean
- Write re 20mph speed limit
- Obtain Land Reg details
- Liaise with Grimston PC re Flooding
- Send both reports to Grimston PC
- Arrange Playground Safety Course
- Invite other PC's to Join Playground Safety Course
- Place order with Plan B re risk assessments
- Arrange meeting re IT Working Group
- Make Payments
- Planning Comments
- Make sure items for the next agenda go on the agenda.

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