

GAYTON PARISH COUNCIL

Covering the Villages of Gayton and Gayton Thorpe
c/o Church Farmhouse, East Walton Road, Gayton, King's Lynn. PE32 1PH
Tel: 01553 636499 Email: gaytonparishcouncil@gmail.com
Chair: Mrs S Renwick Vice Chair: Mr J Currey Clerk: Mrs S Bristow

SUMMONS TO ATTEND A MEETING OF THE GAYTON & GAYTON THORPE PARISH COUNCIL MEMBERS OF THE PUBLIC ARE WELCOME

9 March 2022

Dear Councillor,

Notice is given that the Council Meeting of the Gayton & Gayton Thorpe Parish Council will be held on Tuesday 15 March 2022 in the Jubilee Village Hall, Gayton at 7.00pm. NB: The number of attendees is limited, due to social distancing. **To attend book your place email gaytonparishcouncil@gmail.com or ring 01553 636499**

Yours sincerely

Mrs S J Bristow,

Parish Clerk/RFO

1. To consider apologies for absence.

2. To receive declarations of interest.

Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Councils (Model Code of Conduct) Order 2001 s8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial. In the case of personal interests, the member may speak and vote on the matter. In the case of prejudicial interests, the member must withdraw from the room while the matter is discussed.

3. Adjournment of meeting to allow for public questions. (15 mins max 3 mins per Speaker.)

Any member of the public who has an agenda item they wish to address, should state this now. The item may be considered earlier on the agenda and the Chair reserves the right to suspend Standing Orders to allow public participation in order for the Council to reach the correct resolution.

3 minutes - Cllr Beales from the Gayton Estate with revised proposal for Manor Farm South for public consultation

4. Councillor Reports

4.1 County Councillor – Cllr Jim Moriarty

4.2 Borough Councillors – Cllr Colin Manning and Cllr Michael De Whalley

5. Minutes of the meeting held Tuesday 15 February 2022

5.1 To approve the minutes.

5.2 Actions from previous meetings:

6. Finance: to review and consider any action necessary

6.1 Monthly Accounts for Payment. March 2022

6.2 Money Received.

6.3 Bank Reconciliation February 2022

6.4 Review Budget Commitments

6.5 Councillor Internal Audit Report October to December 2021

6.6 To agree Internal Auditor's Fee.

7. **Reports from Working Groups and Areas of Delegated Responsibilities**
Footpaths, Jubilee Hall, Neighbourhood Plan, Parish Magazine, Hedges, Flooding Working Group.
8. **Planning Applications and Determinations:** Any applications which have been received by the Parish Council since the publication of the agenda, will be considered at the PC meeting, if appropriate, unless the Parish Council decide otherwise. All Applications will be listed with a decision on the minutes of the next meeting.

Applications:

22/00292/F Application for Demolition of single storey extension and construction of new enlarged single storey extension, 6 Winch Road, Gayton.

Letter received from Borough Council regarding Ashwicken Lakes development.

Decisions:

None Received

9. **Parish Council Emails – Cllr Jarratt**

10. **Parish Matters**

- 10.1 Risk Assessments Check Lists – medium risk items for review
- 10.2 Defibrillator Checklist - AD
- 10.3 Village Noticeboards - SR
- 10.4 Queen's Platinum Jubilee Celebrations 2-5 June 2022 – NA
- 10.5 The Voice Report Meeting Reports, and Meeting Dates
- 10.6 Dates for Annual Parish Meeting and Annual Parish Council Meeting.

11. **Gayton**

- 11.1 Tractor Repairs – JC and AD
- 11.2 Playground Inspection Report January 2022
- 11.3 CIL Funded Projects 2021 – Grimston Road Trod and Drainage Survey Report.
- 11.4 CIL Applications July 2022
- 11.5 Dog Fouling – TD - also email from Parishioner.

12. **Gayton Thorpe**

- 12.1 Playground Inspection Report January 2022
- 12.2 CIL Applications July 2022.

13. **Highways - to receive update and consider any action**

- 13.1 NCC Ranger Works

14. **Governance**

- 14.1 Training
- 14.2 Financial Regulations
- 14.3 New Councillor Co-option

15. **Correspondence - to review and consider any action necessary**

16. **Pending Actions**

- 16.1 Pudding stones
- 16.2 Rampant Horse site and Local Lettings Policy (LLP) – Updates Cllrs Beales and Jarrett. Councillors to vote on proposal.

- 17. To consider items for next agenda**
 - 17.1 Playground Inspection course report - JC
- 18. Date and place of next meeting – to be agreed.**